



The Ashez Group

Medical Billing Audit Readiness Checklist – 2026

This 2026 Audit Readiness Checklist helps your practice stay compliant, organized, and audit-proof. Follow these best practices to maintain documentation accuracy, minimize denials, and ensure billing compliance across all payers.

1■ Documentation & Coding Verification

- ✓ Confirm CPT and ICD-10 codes are fully supported by clinical documentation.
- ✓ Record start/end times for time-based visits such as therapy sessions.
- ✓ Ensure every encounter includes provider signature and credentials.

2■ Modifier Accuracy & CPT Consistency

- ✓ Review modifier use (25, 59, 95) for payer compliance.
- ✓ Audit high-level E/M codes for accuracy.
- ✓ Eliminate duplicate or overlapping claims before submission.

3■ POS & Telehealth Compliance

- ✓ Use correct POS codes for telehealth (02, 10).
- ✓ Maintain documented patient consent for all virtual visits.
- ✓ Validate payer rules for remote and hybrid appointments.

4■ Denial Pattern Review

- ✓ Review top denial categories monthly (eligibility, coding, prior auth).
- ✓ Track recurring denials and adjust workflow.
- ✓ Implement denial prevention training for staff.

5■ Internal Audit Schedule

- ✓ Conduct quarterly internal audits or sample 10 random claims monthly.
- ✓ Maintain a written audit log with findings and corrective action.
- ✓ Schedule annual external compliance review for objectivity.

6■ Staff Training & Compliance Logs

- ✓ Provide annual CPT, ICD, and payer policy training.
- ✓ Document all staff certifications and HIPAA acknowledgments.
- ✓ Keep OIG compliance attestations updated and accessible.



Need Expert Help?

The Ashez Group offers complete billing audit preparation, denial management, and RCM compliance support. Protect your practice revenue and stay audit-ready with our certified team.

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